



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
November 15, 2022

CALL TO ORDER

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:02 p.m. The meeting was held in the Henderson Hall Board Room, HH 103. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 17, 2021.

ROLL CALL

Trustees Frost, Gabrielsen, Inganamort, Modi, Paugh, and Chair Milonas were in attendance. President Iacono, Attorney Flaum, and Alumni Trustee Balluffi-Fry were also in attendance. Trustees Hadzima, Jinks, Licitra, Pepe, and Weisberg were absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on November 15, 2022, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Adjunct Faculty Appointments and Salaries, Fall 2022 Late 7 Semester
4. Employee Resignations and Separation
5. Reclassification of Information Systems / Institutional Effectiveness Position
6. Appointment of Recording Secretary
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. in Henderson Hall, Board Room HH 103, with the exception of Item #7.

Upon the motion of Trustee Modi and the second of Trustee Inganamort, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:04 p.m. The public meeting reconvened at 6:55 p.m. in the Henderson Hall Board Room, HH 103.

PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance, Chair Milonas led the Board of Trustees and others in a moment of silence.

APPROVAL OF MINUTES

Chair Milonas called for consideration of the minutes of the October 18, 2022 regular meeting, including the closed session. Upon the motion of Trustee Inganamort and the second of Trustee Gabrielsen, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

Commissioner Deborah A. Smith, Commissioner Liaison to the college, was acknowledged as being in attendance at this meeting.

ORGANIZATION OF THE BOARD

Attorney Flaum was appointed as the Chairman Pro Tem to conduct the election of officers of the Board for the year November 15, 2022 through November 28, 2023. Attorney Flaum called for a Report of the Committee on Organization, Bylaws, Planning & Nomination with the proposed slate of officers. Trustee Milonas reported that the Committee on Organization, Bylaws, Planning & Nomination proposes the following slate of officers: Chair – Trustee Milonas; Vice Chair – Trustee Licitra; Secretary – Trustee Inganamort; Treasurer – Trustee Frost. Attorney Flaum called for nominations from the floor. There were no nominations from the floor. Attorney Flaum called for discussion by Board members. There was no discussion by Board members. Attorney Flaum called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. The motion carried.

Chair Milonas provided remarks and congratulated the newly elected officers; acknowledged the service of Trustee Hadzima as Secretary; and thanked the Board for electing him as chair.

Chair Milonas provided the motion for the adoption of the following resolutions on the Bylaws; Meeting Schedule; Recording Secretary; and Depositories. Chair Milonas stated that it is the intent is to take the following resolutions as consent items, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2022-11-15-6-C1 Continuation of the Bylaws of the Board of Trustees
- Resolution #2022-11-15-6-C2 Determination of date, time and place of regular monthly meetings of the Board, and official newspaper for legal notices
- Resolution #2022-11-15-6-C3 Appointment of the Recording Secretary
- Resolution #2022-11-15-6-C4 Depositories of the County College of Morris

Trustee Frost seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The motion carried.

Chair Milonas stated that the appointment of Standing Committee Chairs and members has been deferred to next month. The current committee structure will remain through December.

Chair Milonas provided the motion for the adoption of the following resolution appointing members to the Board of School Estimate.

- Resolution #2022-11-15-6-D3 Appointments to the Board of School Estimate

Trustee Inganamort seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The motion carried.

The organization of the board concluded.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. President Iacono noted the events on campus this month including Veterans Day and the Athletic Hall of Fame unveiling reception and dinner.

President Iacono took this time to recognize the members of the Marketing and Public Relations Department. The Board was reminded that the Marketing and Public Relations Department has been growing as a team over the past two years. Since Vice President Albright joined CCM in 2020, she has developed a successful team that obtained a \$100,000 grant from the Lumina Foundation. This grant was only awarded to nine colleges nationwide. The grant monies will be used to support the college's marketing. The MPR team was also recognized for receiving multiple awards from the National Council for Marketing and Public Relations (NCMPR). NCMPR is an affiliate of the American Association of Community Colleges (AACC). CCM is part of District 1 of NCMPR which spans from Maryland to Canada. CCM received the following Medallion Awards from NCMPR at a recent conference:

- Gold Award for Diversity, Equity and Inclusion (DEI) Advertising recognizing the outdoor banners around campus, ads that were translated into Spanish, and the visual look of several advertising pieces that focused on DEI.
- Gold Award for a Landing Page about the college's GenCyber program
- Gold Award for a Digital Enrollment Ad featuring a big dog
- Bronze Award for the Alumni Advocate magazine fall 2021 edition
- Rising Star Award to Melissa Albright. The Rising Star Award recognizes newcomers to education who have demonstrated special creativity or ability in marketing and public relations.

The employees in the Marketing and Public Relations Department were introduced to the Board and received congratulations.

Dr. Philip Chase, Chairperson of the Department of English and Philosophy, and Professor Laura Driver, Assistant Chairperson of the Department of English and Philosophy, provided the Board with a presentation on "Re-envisioning Developmental Support." The presentation described the implementation timeline and changes to the model for developmental education at County College of Morris. The power point presentation is on file in the Office of the President.

REPORT OF THE TREASURER

Treasurer Frost provided the motion for the adoption of the following resolutions and stated that it is the intent is to take the following resolutions as consent items, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2022-11-15-8A Purchase orders following public bidding
- Resolution #2022-11-15-8B Purchase order through Joint Purchasing Agreements

Trustee Gabrielsen seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The motion carried. The Report of the Treasurer was concluded.

COMMITTEE ON PERSONNEL

Committee Chair Milonas provided the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2022-11-15-9A New Personnel Appointments
- Resolution #2022-11-15-9B Compensation for Professional Services
- Resolution #2022-11-15-9C Adjunct Faculty Appointments and Salaries, Fall 2022 Late 7 Semester
- Resolution #2022-11-15-9D Employee Resignations and Employee Separation
- Resolution #2022-11-15-9E Reclassification of Information Systems/Institutional Effectiveness Position

Trustee Frost seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all voting were in favor. The motion carried. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2022-11-15-10A Award of Contract for Rapid Insight Veera Data Analytics Software Renewal
- Resolution #2022-11-15-10B Report of Legal Fees, Government Relations and Public Relations

Trustee Gabrielsen seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. The motion carried. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON LANDS AND BUILDINGS

Committee Vice Chair Inganamort stated that the Committee received project updates at the recent Committee meeting. The Report of the Committee on Lands and Buildings was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Secretary Hadzima reported on the musical production of The Addams Family. Chair Milonas reported on the Foundation dinner prior to the musical production.

Chair Milonas thanked the Commissioner Smith and the Morris County Board of Commissioners for their support of the college.

COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 7:56 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Commissioner Smith thanked the Trustees, President, Faculty, and Staff for their work in support of the students.

There being no public comment, the public comment portion of the meeting was adjourned at 8:00 p.m.

There being no further business to conduct, the public meeting was adjourned at 8:00 p.m. by a motion from Trustee Gabrielsen and a second by Trustee Frost. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,
Denise M. Bell
Recording Secretary

**Resolution #2022-11-15-6-C1
BYLAWS OF THE BOARD OF TRUSTEES**

BE IT RESOLVED, That the Board of Trustees of the County College of Morris shall continue the Bylaws, and continue the policies and procedures now in force for the ensuing year, except as they may be changed from time-to-time by the Board of Trustees.

Resolution #2022-11-15-6-C2
COUNTY COLLEGE OF MORRIS BOARD OF TRUSTEES
DETERMINATION OF DATE, TIME AND PLACE OF REGULAR MONTHLY MEETINGS OF THE
BOARD, AND OFFICIAL NEWSPAPER FOR LEGAL NOTICES

WHEREAS, the Open Public Meetings Act (OPMA) of 1975 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and

WHEREAS, it is the desire of the Board of Trustees to implement and adhere to the provisions of the OPMA;

NOW THEREFORE BE IT RESOLVED as follow

- A. The Board of Trustees shall hold its regular monthly meetings, until the next organizational meeting, on the following dates. Unless otherwise modified by resolution of the Board of Trustees, the regular monthly public meetings shall be held in the designated locations.

Tuesday, December 20, 2022	Board Room, Henderson Hall
Tuesday, January 31, 2023	Board Room, Henderson Hall
Tuesday, February 28, 2023	Board Room, Henderson Hall
Tuesday, March 28, 2023	Board Room, Henderson Hall
Tuesday, April 25, 2023	Board Room, Henderson Hall
Tuesday, May 23, 2023	Board Room, Henderson Hall
Tuesday, June 27, 2023	Board Room, Henderson Hall
<i>No meeting in July 2023</i>	
Tuesday, August 22, 2023	Board Room, Henderson Hall
Tuesday, September 26, 2023	Board Room, Henderson Hall
Tuesday, October 24, 2023	Board Room, Henderson Hall
Tuesday, November 28, 2023	Board Room, Henderson Hall

The Board Room, Henderson Hall is located on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

All regular meetings shall commence at 6:00 p.m. for the sole purpose of publicly adopting resolutions required by the "Open Public Meetings Act," P.L. 1975, Chapter 231, following which the Board will meet in closed session and reconvene in public session at 7:00 p.m.

The next organizational meeting of the Board of Trustees will be held in public session, November 28, 2022, at 7:00 p.m., in the Board Room, Henderson Hall on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

- B. Except as hereinafter provided, notice of special or rescheduled meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:

The bulletin board outside the President's Office.

- C. The following newspaper, circulating in Morris County, is hereby designated the official newspaper for the publishing of all legal notices of the Board of Trustees:

Daily Record.

A copy of this resolution, together with the advance notice of special and rescheduled meetings of the Board of Trustees, shall be mailed to the above-named newspaper.

The annual schedule of regular meetings shall be published in said newspaper within seven days of adoption of this resolution.

Resolution #2022-11-15-6-C2

D. A copy of this resolution and advance notices of special and rescheduled meetings of the Board of Trustees shall be filed with the Clerk of the County of Morris.

E. Any person may request in writing that the Board of Trustees mail to him/her a copy of the annual schedule of regular meetings of the Board of Trustees and/or advance written notice of special or rescheduled meetings of the Board of Trustees. Upon prepayment by such person of the applicable fee hereinafter set forth, such annual schedule and/or advance notices shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at midnight, December 31st of the current year, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees, together with prepayment of the applicable fee. Notices requested by news media shall be mailed to one representative of such media free of charge.

SCHEDULE OF MAILING FEES

For copy of annual schedule of regular meetings and revisions thereto \$10
For advance written notice of all special or rescheduled meetings during the calendar year \$20

F. All advance written notices referred to in this resolution of special or rescheduled meetings of the Board of Trustees, shall to the extent known include: (a) the agenda, and (b) those matters upon which formal action may be taken.

G. Accommodation will be made for individuals with a disability, pursuant to the Americans with Disabilities Act (ADA), provided the individual with the disability provides 48 hours advance written notice to the Board Secretary before the public meeting.

With respect to individuals with a hearing disability who require live transcription services, such as the services of a CART transcriber, seven days advance written notice to the Board Secretary before the public meeting is required.

**Resolution #2022-11-15-6-C3
APPOINTMENT OF THE RECORDING SECRETARY
TO THE BOARD OF TRUSTEES**

BE IT RESOLVED, That Denise M. Bell be appointed Recording Secretary to the Board of Trustees for the period November 15, 2022 through November 28, 2023, at a stipend of \$12,250.00 prorated for the period.

**Resolution #2022-11-15-6-C4
DEPOSITORIES OF THE COUNTY COLLEGE OF MORRIS**

BE IT RESOLVED, That the following depositories of County College of Morris be approved, with the maximum investment set at \$20,000,000 per depository, except as they may be changed from time to time by the Board of Trustees:

Ascendia Bank
175 Rock Road
Glen Rock, NJ 07452

Investors Bank
453 Speedwell Avenue
Morris Plains, NJ 07950

Bank of America
137 Center Grove Rd.
Randolph, NJ 07869

Lakeland Bank
350 Main St.
Wharton, NJ 07885

Columbia Bank
19-01 Route 208 North
Fair Lawn, NJ 07410

Peapack Gladstone Bank
59 E. Mill Rd.
Long Valley, NJ 07853

ConnectOne Bank
214 South St.
Morristown, NJ 07960

Provident Bank
1185 Sussex Turnpike
Randolph, NJ 07869

First Bank
1206 Sussex Turnpike
Randolph, NJ 07869

Spencer Savings Bank
1699 Littleton Rd.
Parsippany, NJ 07054

First Hope Bank
P.O. Box 296
Hope, NJ 07844

Valley National Bank
250 Rt. 10
Succasunna, NJ 07876

Fulton Bank
272 Route 46
Rockaway, NJ 07866

BE IT FURTHER RESOLVED, That the State of New Jersey Cash Management Fund be continued as a depository of County College of Morris with the maximum investment set at \$20,000,000;

BE IT FURTHER RESOLVED, That the Executive Vice President for Business & Finance of County College of Morris be an authorized signer to open bank accounts and investment instruments for the purpose of cash management and maximizing interest income.

**Resolution #2022-11-15-6-D3
APPOINTMENTS TO THE BOARD OF SCHOOL ESTIMATE**

WHEREAS, That in accordance with NJ18A:64A-16, appointments to the Board of School Estimate shall be made annually on or before December 1; and

WHEREAS, The Bylaws of the County College of Morris Board of Trustees states that members from the Board of Trustees on the Board of School Estimate shall be appointed annually at the organization meeting held in November of each year. Unless otherwise ordered by a majority vote of the Board of Trustees, the members of the Board of School Estimate from the Board of Trustees shall be the Chair of the Board of Trustees, the Chair of the Committee on Finance and Budget, and an alternate, to be appointed by the Board of Trustees at the annual organization meeting.

NOW THEREFORE BE IT RESOLVED, That George J. Milonas, Board Chair, and Jack N. Frost, Board Treasurer, shall serve as two representatives, and Lauren C. Inganamort, Board Secretary, shall serve as alternate to the Board of School Estimate for the period November 15, 2022 through November 28, 2023. The Secretary of the Board of Trustees is automatically the Secretary of the Board of School Estimate.

Resolution #2022-11-15-8A
PURCHASE ORDERS FOLLOWING PUBLIC BIDDING

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for purchase following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2223-18DDP	Nursing, Radiography, and Respiratory Therapy Equipment	Pocket Nurse Monaca, PA	\$49,043.30

One Gaumard Blood Pressure Training System @ \$1,205 for Nursing; one Nursing Kelly Manikin with SimPad PLUS and wound care assessment @ \$11,174 for Nursing; two “Willi and Cathi” Combo Packages @ \$632.78 each for Nursing; four “Cathi & Willi” Catheterization Model Trainers @ \$103.89 each for Nursing; one Nursing Anne Simulator with laptop, All in One Panel PC, Male Genitalia Kit, Nursing Ann Simulator Course, ASL 5000 Nursing Anne Simulator Tube, and Portable Router @ \$27,005.50 for Respiratory Therapy; four Wolf Trimline III 2 Bank Illuminators @ \$770.91 each for Radiography; two Trimline III Illuminators @ \$1,540.42 each for Radiography; and two Mobile Film Illuminator Viewing Stands @ \$906.60 each for Radiography. Additional quantities may be ordered if funding is available. (Perkins Grant Funded)

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2223-23DDP	Engineering Equipment	Allendale Machinery Systems Upper Saddle River, NJ	\$73,410.00

One Clausing Manual Floor Surface Grinder @ \$18,150; one Jet 15 ½” Throat Capacity Variable Speed Pulley Vertical Bandsaw @ \$11,085; two Acer Model Dynamic 1340G High Speed Precision Lathes @ \$9,900 each with two Acer DP700 2-Axis D.R.O. with installation and brackets @ \$3,535 each; two Chuck Guards with Safety Switches @ \$405 each, and delivery @ \$2,800; one Acer E-Mill 3VS-II Precision Milling Machine @ \$11,485 with upgrade to 440V/3Phase @ \$565, Acer LED Work Light @ \$245, and delivery @ \$1,400. Optional item if funding is available – one Acer Model Dynamic 1440G High Speed Precision Lathe @ \$11,345 with Acer DP700 2-Axis D.R.O. with installation and bracket @ \$3,245 with Chuck Guard with Safety Switch @ \$425 and delivery @ \$1,400. Additional quantities may be ordered if funding is available. (Perkins Grant Funded)

Resolution #2022-11-15-8B
PURCHASE ORDER THROUGH JOINT PURCHASING AGREEMENT

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreement - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ/AEPA-22G	Apple iMac Computers with AppleCare+ Coverage	CDW-Government, LLC Vernon Hills, IL	\$80,000.00

(40) iMac 24" Computers with Apple M1 Chip, 16GB Unified Memory, and 1TB SSD Storage @ \$1,900 each; (40) three-year AppleCare+ Coverages @ \$100 each. (Art & Design) (Perkins Grant Funded – Computers Only)

**Resolution #2022-11-15-9A
 RESOLUTION APPROVING NEW PERSONNEL APPOINTMENTS**

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2023.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
CCMSA:				
REPLACEMENT	Tobon, Carlos	16-Nov-22	<u>Appointed to:</u> Custodian I (Evenings) Custodial Services	\$33,858
REPLACEMENT	McCleary, Ian	1-Dec-22	<u>Appointed to:</u> Custodian II (Days) Custodial Services	\$37,686
PART-TIME:				
REPLACEMENT	Connuck, Marie	3-Nov-22	<u>Appointed to:</u> PT Tutoring Center Assistant Tutoring Center	\$15.00ph
REPLACEMENT	Illera, Daniela	31-Oct-22	<u>Appointed to:</u> PT Library Services Assistant Learning Resource Center	\$15.00ph

**Resolution #2022-11-15-9B
RESOLUTION APPROVING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Alikhani, Maryam	09/13/2022	\$100.00	Building Body Paragraphs Like Body Building
Alum, Suja	10/06/22-10/19/22	\$459.00	Pharmacy Technician Core for WFD
Archibald, Constance	10/15/22-10/16/22	\$663.00	Certified Nurse Aide - Comp for WFD
Bahner, Hilda	09/07/22-09/12/22	\$810.00	ESL Placement Testing for WFD
Bahner, Hilda	09/19/22-10/20/22	\$2,160.00	ESL Early Beginner Part 1 for WFD
Bahner, Hilda	09/20/22-10/20/22	\$1,080.00	ESL Early Beginner Part 2 for WFD
Balish, Alexander	10/05/22-10/06/22 & 10/8/22-10/15/22	\$1,128.00	OSHA-10 for WFD
Balish, Alexander	09/17/22 & 10/22/22	\$564.00	Healthcare Professional BLS (Basic Life Support) for WFD
Bayder, Mikhail	09/20/22-09/27/22	\$306.00	Introduction to Coding and Computer Programming for WFD
Bouziotis, Christy	09/13/22-09/15/22	\$282.00	Build Confidence and Sharpen Your Public Speaking Skills for WFD Business Solutions
Bouziotis, Christy	09/26/22-09/28/22	\$282.00	The Basics in Business Writing for WFD Business Solutions
Burns, Caitlin	09/15/2022	\$100.00	Session 1 - Endocrine System: Hypothalamus and Pituitary Gland
Callahan, Patricia	09/13/22-09/15/22	\$300.00	Introduction to Microsoft Office and 365 for WFD Business Solutions
Callahan, Patricia	09/20/22-09/29/22	\$400.00	Microsoft Word for WFD Business Solutions
Callahan, Patricia	10/15/2022	\$200.00	Computer Basics for WFD Business Solutions
Callahan, Patricia	10/18/22-10/20/22	\$300.00	Microsoft SharePoint for WFD Business Solutions
Cardaci, Paulina	09/08/2022	\$100.00	Workshop 1 - Effective Study & Test-Taking Strategies for Success in A&P
Carroll, Steven	09/13/22-09/15/22	\$188.00	Business Best Practices for your LinkedIn Profile for WFD Business Solutions
Cosgrove, Mark	09/02/22-10/14/22	\$1,312.50	Culinary Opportunity Program (COP) for WFD
Costigan, Theresa	10/06/22-10/19/22	\$634.50	Pharmacy Technician Core for WFD
DeOliveira, Ana Christina	09/13/22-10/11/22	\$252.00	HR Management and Staffing for WFD
DiMaria, Karen	10/10/2022	\$126.00	Nonprofit Fundraising Essentials Certificate for WFD
Dimas, Christine	06/22/22-09/23/22	\$3,900.00	Covering Business Services Coordinator/ Executive Administrative Asst for Business & Finance
Driver, Laura	09/20/2022	\$100.00	Don't Get Caught: Integrating Sources and Avoiding Plagiarism
DuHamel, Thomas	09/20/22-09/22/22	\$282.00	Marketing your Online Presence for WFD Business Solutions
Eberhardt, Nancy	10/05/22-10/12/22	\$252.00	Nonprofit Fundraising Essentials Certificate for WFD

Resolution #2022-11-15-9B

Name	Date(s) of Service	Payment	Reason
Ejigu, Genetie	09/20/22-10/20/22	\$940.00	ESL Early Beginner Part 1 for WFD
Ejigu, Genetie	09/19/22-10/19/22	\$940.00	ESL Early Beginner Part 2 for WFD
Faines, Ronald	09/20/22-09/22/22	\$408.00	C101 - Initial Interviewing Process for WFD
Faines, Ronald	09/27/22-10/06/22	\$816.00	C102-Biopsychosocial Assessment for WFD
Faines, Ronald	10/11/22-10/20/22	\$816.00	C103 - Diagnostic Summaries for WFD
Ferreira, Sharon	09/20/22-09/22/22	\$204.00	ESL Beginner Part 1 for WFD
Ferreira, Sharon	09/19/22-10/19/22	\$1,020.00	ESL Advanced Intermediate for WFD
Fitzpatrick, Kelly	09/27/22-10/06/22	\$400.00	Tableau I for WFD
Garbarino, Claude	09/24/22-10/15/22	\$816.00	ICD-10-CM Introduction and Applications for WFD
Garrett, Lakeisha	09/27/22-10/06/22	\$376.00	Excel for Beginners for WFD Business Solutions
Garver, Alyce	09/21/2022	\$200.00	Google Drive for WFD Business Solutions
Ginder, Judith	09/21/22-10/05/22	\$423.00	Accounting Basics for Non-Accountants for WFD
Grundfest, Robert	09/19/22-10/17/22	\$705.00	NPTNJ Preservice Component for WFD
Guderian, Emily	09/20/22-12/16/22	\$472.50	Culinary Opportunity Program (COP) for WFD
Hart, Taylor	08/01/22-12/20/22	\$150.00	Epic Training for AHS - Morristown Medical Center
Kaitsa, Celeste	09/19/22-10/19/22	\$940.00	ESL Beginner Part 1 for WFD
Malik, Shehroz	10/11/22-10/20/22	\$376.00	Tableau II for WFD
Martin, Jenifer	09/12/2022	\$100.00	Workshop 2 - Microscopy
Montoya, Melissa	09/01/22-11/30/22	\$470.00	Program Development ELL for WFD
Montoya, Melissa	09/19/22-10/19/22	\$940.00	ESL Early Beginner Part 1 for WFD
Moore, Clifford	09/26/22-09/30/22	\$540.00	Program Management and Coordination - Pharm Tech for WFD
Moore, Clifford	10/03/22-10/05/22	\$540.00	Pharmacy Technician Core for WFD
Moore, Kevin	09/27/2022	\$100.00	Sentence Construction: Types and Errors
Nalepka, Stephen	08/30/22-10/05/22	\$1,351.50	Advanced Manufacturing for WFD
O'Brien, Emily Rae	09/07/22-09/08/22	\$200.00	PowerPoint Introduction for WFD Business Solutions
O'Brien, Emily Rae	09/12/22-09/14/22	\$300.00	Top Excel Tools for Efficiency for WFD Business Solutions
O'Brien, Emily Rae	10/04/22-10/07/22	\$520.00	Excel Intermediate - Kessler Foundation for WFD Business Solutions
O'Brien, Emily Rae	10/10/22-10/13/22	\$400.00	Excel for Beginners for WFD Business Solutions
Occhipinti, Georgann	09/27/22-09/29/22	\$318.00	Women in Leadership for WFD Business Solutions
Pang, Jimmy	09/03/22-10/05/22	\$1,173.00	Advanced Manufacturing for WFD
Patten, Ann	09/22/2022	\$100.00	Good and Bad Thesis Statements
Persau, Meimee	09/13/2022	\$100.00	Calculus I: Precalculus Highlights for Calc & Calc II Students
Persau, Meimee	09/20/2022	\$100.00	Precalculus: Graphing Techniques of Basic Functions
Petkovska, Meri	09/19/22-10/19/22	\$940.00	ESL Intermediate Part 1 for WFD
Pezzuti, Lorie	08/30/2022	\$300.00	Professional Day - Excel for WFD
Pietropollo, Frank	09/26/2022	\$100.00	Session 2 - Cardiac Cycle
Pietropollo, Frank	09/08/2022	\$100.00	Workshop I: Effective Study & Test-Taking Strategies for Success in A&P
Pinto, Joan	09/27/22-10/20/22	\$846.00	ESL Beginner Part 1 for WFD

Resolution #2022-11-15-9B

Name	Date(s) of Service	Payment	Reason
Poetsch, Deborah	10/13/2022	\$42.00	CRN Planning Meeting with the Morris School District
Pravec, Norma	09/20/22-10/20/22	\$1,020.00	ESL Intermediate Part 1 for WFD
Pravec, Norma	09/19/22-10/20/22	\$2,040.00	ESL Early Beginner Part 1 for WFD
Pravec, Norma	09/19/22-09/21/22	\$204.00	ESL Beginner Part 3
Sa, Catherine	09/19/22-10/19/22	\$940.00	ESL Beginner Part 2 for WFD
Sa, Catherine	09/19/22-10/19/22	\$940.00	ESL Intermediate Part 1 for WFD
Sabella, David	09/08/2022	\$100.00	Calculus II: Calculus I Basics for Calculus II Students
Schattner-Elmaleh, Tamar	09/20/22-10/20/22	\$940.00	ESL Early Beginner Part 1 for WFD
Schnipp, Thomas	08/30/2022	\$300.00	Professional Day - Project Mgmt. for WFD
Sferra, Brian	09/07/22-09/12/22	\$705.00	ESL Placement Testing for WFD
Sferra, Brian	09/19/22-10/19/22	\$940.00	ESL Conversational for WFD
Shepherd, Jessica	09/10/2022	\$280.50	Peripheral IV Therapy Skills for WFD
Shouler, Kenneth	09/29/2022	\$100.00	Where to Publish What you Write with Professor Kenneth Shouler, PhD
Sterzer, Kenneth	09/13/22-10/11/22	\$141.00	HR Management and Staffing for WFD
Stoler, Loryn	09/14/2022	\$100.00	Workshop 3 - Solving Problems Using Dimensional Analysis
Sykes, Michelle	09/15/22-10/13/22	\$1,222.00	Medical Terminology for Healthcare Professionals for WFD
Taylor, Anna	09/19/22-10/19/22	\$1,020.00	ESL Beginner Part 1 for WFD
Taylor, Anna	09/20/22-10/20/22	\$1,020.00	ESL Early Beginner Part 1 for WFD
Thomas-McFarland, Dawn	9/20/22-10/05/22	\$470.00	ESL Intermediate Part 2 for WFD
Thomas-McFarland, Dawn	10/4/2022-10/19/22	\$470.00	ESL Level 2 - VitaQuest for WFD Business Solutions
Thomas-McFarland, Dawn	10/06/22-10/19/22	\$376.00	ESL Intermediate Part 2 for WFD
Thurman, Alexis	09/26/2022	\$100.00	Precalculus: Exponential & Logarithmic Functions
Treibman, Judy	09/13/22-10/11/22	\$282.00	HR Management and Staffing for WFD
Viola, Thomas	09/12/22-09/14/22	\$306.00	C501 Ethical Standards for WFD
Viola, Thomas	09/19/22-09/21/22	\$306.00	C502 Legal Aspects for WFD
Viola, Thomas	10/03/22-10/05/22	\$306.00	C503 Cultural Competency for WFD
Viola, Thomas	10/10/22-10/12/22	\$306.00	C504 Professional Growth for WFD
Viola, Thomas	10/17/22-10/19/22	\$306.00	C505 Personal Growth for WFD
Williams-Bogar, Rita	09/24/2022	\$212.00	Zoom Super User: Advanced Etiquette and Technical Essentials for WFD Business Solutions
Williams-Bogar, Rita	09/28/22-09/30/22	\$318.00	Conversational Leadership for WFD Business Solutions
Williams-Bogar, Rita	10/05/2022	\$212.00	Mastering the Delivery of Performance Reviews for Managers for WFD Business Solutions
Williams-Bogar, Rita	10/19/22-10/21/22	\$318.00	Leading with Confidence for WFD Business Solutions
Williams-Bogar, Rita	10/19/22-10/21/22	\$318.00	Critical Thinking Skills to Become a Problem Solver for WFD Business Solutions
Wolfgang, Heather	09/13/2022	\$100.00	Calculus 1: Evaluating Limits
Zejnnullahi, Reze	09/13/22-09/22/22	\$400.00	Business Analytics with Excel for WFD
Zirkel, Jennifer	09/27/22-10/20/22	\$846.00	ESL Beginner Part 2 for WFD

**Resolution #2022-11-15-9C
RESOLUTION APPROVING ADJUNCT FACULTY
APPOINTMENTS AND SALARIES, FALL 2022 LATE 7 SEMSETER**

WHEREAS, the Personnel Committee has reviewed the rationale for the appointment of adjunct faculty for the Fall 2022 Late 7 semester;

NOW, THEREFORE, BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Fall 2022 Late 7 semester be approved as stated below.

Dept Name	First Name	Last Name	Salary
AAD	Rachael	McArthur	\$ 3,368.00
AAD	Stephanie	Schwiederek	\$ 936.00
AAD	Jon	Weiman	\$ 838.00
BICHM	Fariborz	Firooznia	\$ 3,352.00
BICHM	Salvatore	Gammaro	\$ 2,246.40
BICHM	Joel	Levy	\$ 1,881.00
BUS	Ashmead	Abdool	\$ 3,078.00
BUS	John	Bale	\$ 2,808.00
BUS	Curtiss	Cale	\$ 5,616.00
BUS	Raye Jean	Leastman	\$ 3,435.00
BUS	Parker	Shannon	\$ 2,849.20
BUS	Leonard	Williams	\$ 2,514.00
CJS	Daniel	Gallagher	\$ 2,620.80
CJS	Jessica	Moses	\$ 2,514.00
COM	Shelley	Bromberg	\$ 2,808.00
COM	Margaret	Carey	\$ 2,808.00
ENGPH	Holley	Cornetto	\$ 2,514.00
ENGPH	James	Lavin	\$ 2,808.00
ENGPH	Diana	Olsen	\$ 2,808.00
HESD	Jamie	Maier	\$ 1,128.00
HESD	Marianne	Morano	\$ 2,808.00
HESD	Trayer	Run-Kowzun	\$ 1,254.00
HIS	William	Lorenzo	\$ 2,808.00
IT	Barbara	Adamczyk	\$ 1,254.00
IT	Ira	Friesheim	\$ 3,126.00
IT	Barbara	Pisciotta	\$ 1,254.00
IT	Carolyn	Wade	\$ 1,254.00
LHT	Anthony	Spagnuolo	\$ 4,698.00
MATH	Anthony	Knuth	\$ 2,514.00
MATH	Jennifer	McCracken	\$ 3,744.00
MATH	Kathia	Nieves	\$ 2,514.00
MATH	Brad	Ottino	\$ 2,514.00
MATH	Anna	Philhower	\$ 5,616.00
MUSIC	Michael	Donahue	\$ 1,676.00
PSY	Timothy	Gagliano	\$ 5,866.00
PSY	Stephen	Maret	\$ 2,514.00
PSY	Nelta	Paul	\$ 5,866.00

Resolution #2022-11-15-9C

**Resolution #2022-11-15-9D
RESOLUTION ACCEPTING EMPLOYEE RESIGNATIONS AND EMPLOYEE SEPARATION**

WHEREAS, the Personnel Committee has reviewed the employee resignations received by the college and the notice of employee separation;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and the employee separation:

Katy-Ann Blacker; Resignation effective 11.18.22
Michael Ronchi; Resignation effective 10.07.22
Kimberly Whelan; Resignation effective 11.02.22
Mario Zinicola; Resignation effective 10.26.22
ID# 091318; Separation effective 10.24.22

**Resolution #2022-11-15-9E
RESOLUTION APPROVING POSITION RECLASSIFICATION**

WHEREAS, the position description of the Business and Reporting Analyst position, Information Systems, has substantially changed; and

WHEREAS, the Personnel Committee has reviewed the rationale presented by the administration;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the reclassification of the Business and Reporting Analyst position, Information Systems, AAPF Grade 16, to Data Warehouse Administrator, AAPF, Grade 17, effective November 15, 2022.

**Resolution #2022-11-15-10A
RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR RAPID INSIGHT VEERA DATA ANALYTICS SOFTWARE RENEWAL**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for Rapid Insight Veera Data Analytics Software Renewal; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$22,260; and

WHEREAS, the anticipated term of this contract is one year commencing November 1, 2022 through October 31, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, EAB Global, Inc. (“Contractor”) has submitted a proposal for goods or services dated October 25, 2022, indicating that Contractor will provide goods or services for the Rapid Insight Veera Data Analytics Software Renewal for Veera Predict and Veera Construct for a total value of \$22,260; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the college to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2022-11-15-10B

REPORT OF LEGAL FEES, GOVERNMENT RELATIONS AND PUBLIC RELATIONS

WHEREAS, In accordance with NJ 18A:3B-6, the Board of Trustees are too have prepared and made available to the public an annual statement setting forth generally the moneys expended for legal fees, government relations, and public relations;

NOW THEREFORE BE IT RESOLVED, That the Board of Trustees of the County College of Morris accepts the Report of Expenditures of Legal Fees, Governmental and Public Relations, for the fiscal year ending June 30, 2022.

Legal Fees (Note 1)	\$348,727.54
Government Relations	0.00
Public Relations	<u>766,276.26</u>
Total	\$1,115,003.80

Note 1: The legal fees expense was incurred by the Operating Fund.